

## Health and safety product

- Work Categories:** **Fire Protection**, Fire Protection, Passive Fire System  
**Handyman**, Minor Maintenance  
**Painting & Decorating**, Painting & Decorating  
**Road Marking**, Car Park Surface Painting
- Industry Roles:** Construction Contractor  
Hot Works, Inhalation of Dust, Fibres and Fumes, Ladders / Step Ladders, MEWPs, Tower Scaffolds, Working at Height, Working with Chemicals and Hazardous substances

### Questions

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please confirm the number of direct employees employed by the company.  
A. 4
- Q. Please confirm how many labour only employees the company has used within the last 12 months.  
A. 0
- Q. Please provide your full health and safety policy. This should be signed and dated within the last 12 months.  
A. Health and Safety Management System\_CCS\_Rev9.pdf
- Q. Please provide Name & Role of the person responsible for H&S within the company.  
A. Name: Scott Hughes. Position: Operations Manager
- Q. Do you use the services of a health and safety consultancy to support your organisation with your H&S  
A. Yes
- Q. Please provide the name of the H&S consultancy  
A. Angie Moss
- Q. Please select the expiry date of your contract with the H&S consultancy  
A. 22/03/2024
- Q. Please provide evidence of their health and safety qualifications or relevant experience.  
A. Chartered Member Certificate IOSH.pdf  
NEBOSH Diploma Part 2.pdf  
NEBOSH General Certificate.pdf  
NEBOSH Diploma Part 1.pdf  
Angie Moss - SMSTS Refresher\_Exp 31.12.25.pdf  
Angie Moss\_WORK CV\_2022.pdf  
Re\_FW\_ Health and Safety Feedback.msg
- Q. Please provide a brief explanation of the advice given to you by this person or organisation within the last 12  
A. Angie assists us by helping with the production of method statements and risk assessments for our work activities in consultation with me. She also assists with other Health and Safety documentation.

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Please provide evidence that you have discussed health and safety with your employees within the last 12 months.
- A. Asbestos Awareness Briefing register\_RM\_19.10.22.pdf  
Asbestos Awareness Briefing register\_MB\_19.10.22.pdf  
Asbestos Awareness Briefing register\_MOC\_19.10.22.pdf  
Asbestos Awareness Briefing register\_TW\_19.10.22.pdf  
COSHH Briefing register\_MOC\_25.11.22.pdf  
COSHH Briefing register\_MB\_25.11.22.pdf  
COSHH Briefing register\_TW\_25.11.22.pdf  
COSHH Briefing register\_RM\_25.11.22.pdf  
Manual Handling Briefing register\_MB\_26.09.22.pdf  
Manual Handling Briefing register\_TW\_26.09.22.pdf  
Manual Handling Briefing register\_RM\_26.09.22.pdf  
Manual Handling Briefing register\_MOC\_26.09.22.pdf  
Silica Briefing register\_MB\_05.01.23.pdf  
Silica Briefing register\_MOC\_05.01.23.pdf  
Silica Briefing register\_TW\_05.01.23.pdf  
Silica Briefing register\_RM\_05.01.23.pdf  
TBT COSHH.pdf  
TBT Manual Handling\_Rev2.pdf  
TBT Silica.pdf  
TBT Asbestos Awareness.pdf  
Briefing Register 2.PNG  
CONSULTATION.docx
- Q. Please provide evidence of site inspections/audits dated within the last 12 months.
- A. 22.09.15 Site Inspection pg2.jpg  
23.02.20 Site Inspection pg1.jpg  
22.09.15 Site Inspection pg1.jpg  
23.02.20 Site Inspection pg2.jpg
- Q. Please provide your work equipment maintenance records for the last 12 months.
- A. Blade and gas.pdf  
Tools and equipment.pdf  
WORK EQUIPMENT MAINTENANCE RECORDS.docx  
Equipment consumables.pdf  
Van Service.pdf  
Cherry picker hire.pdf  
Off Hire Note & Invoice Cherry picker.pdf  
Equipment hire 01.pdf  
Cherry picker hire2.pdf  
Trailer boom.pdf
- Q. Please provide an explanation of how you discuss health and safety issues with clients, contractors or other trades before starting work.
- A. Our arrangements are detailed within our Health and Safety Management system, in the Safety arrangement section, number 21

## Section: Health and safety

### Sub Section: Health and safety management

Construction Work. I meet with the Client or their Designers/ Structural Engineer to discuss the project and to discuss what will be involved in the work and plan how this will be conducted. We ensure that the Construction phase is planned taking into consideration the principles of prevention described in CDM 2015. We work to our Construction phase plan which is reviewed as necessary. I also meet with our workers involved in the activity to discuss and plan how the project will be achieved. Additional meetings are conducted as necessary. Generally, our minor maintenance work does not involve other contractors, but if other Contractors are involved in the project, then we shall co-ordinate our activities with their activities and co-operate with them to ensure a safe working environment for ourselves and anyone else who may be affected by our work, e.g. shopping centre staff/ General Public. Persons (my labour-only subcontractors) working under my control are provided with information on the

Q. Please provide copies of site specific risk assessments and method statements (RAMS) dated within the last 12 months for each of the following work categories: Fire Protection, Handyman, Painting & Decorating, Road Marking

A. 220629\_RA04\_Cherry Picker.docx  
220629\_RA13\_Mobile Scaffold Tower.docx  
220629\_RA\_Repaint Centre Car Park Entrance Gate D.docx  
220629\_RA01\_Hand Held Tools.docx  
220629\_RA17\_Jet Washer.docx  
220907\_RA\_Fire Stopping.docx  
220907\_RA01\_Hand Held Tools.docx  
220907\_MS\_Fire Stopping.docx  
220907\_RA03\_Stepladders.docx  
220905\_MS\_Clean Roof Gullies\_Earlswood Court.docx  
220905\_RA\_Clean Roof Gullies\_Earlswood Court.docx  
220905\_RA04\_Cherry Picker.docx  
220905\_RA01\_Hand Held Tools.docx  
220912\_RA\_Repair Concrete Floors\_Grand Central.docx  
220912\_MS\_Repair Concrete Floors\_Grand Central.docx  
220912\_RA01\_Hand Held Tools.docx  
220912\_RA14\_Angle Grinder.docx  
220817\_RA01\_Hand Held Tools.docx  
220817\_RA16\_Hop Up.docx  
220817\_RA13\_Mobile Scaffold Tower.docx  
220817\_RA\_Painting Rectification Works\_Centre Car Park Entrances.docx  
220817\_MS\_Painting Rectification Works\_Centre Car Park Entrances.docx  
220929\_MS\_Repaint Reception.docx  
220929\_RA\_Repaint Reception.docx  
Health and Safety Management System\_CCS\_Rev9.pdf

Q. Do you have a drug and alcohol policy?

A. Yes

Q. Please provide a copy of your Drug and Alcohol Policy

A. DRUGS AND ALCOHOL POLICY.pdf  
DRUGS AND ALCOHOL POLICY\_Rev2.pdf

## Section: Health and safety

### Sub Section: Health and safety management

- Q. Do you have a policy or procedure in place to manage occupational health issues including mental health and
- A. Yes
- Q. Please provide a copy of your policy or procedure in place to manage occupational health issues including mental health and fatigue
- A. Health and Safety Management System\_CCS\_Rev8.pdf  
Health and Safety Management System\_CCS\_Rev9.pdf
- Q. Do you have a policy or programme in place that covers behavioural safety?
- A. No
- Q. Does your organisation hold membership of any fleet operations operations / management scheme e.g. FORS
- A. Not Applicable

### Sub Section: Enforcement action and accidents

- Q. Has your company name changed within the last 5 years?
- A. No
- Q. Please confirm if you have received any form of enforcement action from the Health and Safety Executive (HSE) in
- A. the last 5 years.
- No
- Q. How many of the following accidents and incidents of work-related ill-health have occurred in the past 3 years?

A.

Year	Minor injuries	Reportable	Fatalities	Work Related Ill Health
2023	0	0	0	0
2022	0	0	0	0
2021	0	0	0	0

### Sub Section: Qualifications and training

- Q. Please provide evidence of Asbestos Awareness training that has been completed within the previous 24 months.
- A. 21.12.08 - TBT - Asbestos Awareness.pdf  
Asbestos Awareness Briefing register\_MOC\_19.10.22.pdf  
Asbestos Awareness Briefing register\_RM\_19.10.22.pdf  
Asbestos Awareness Briefing register\_MB\_19.10.22.pdf  
Asbestos Awareness Briefing register\_TW\_19.10.22.pdf  
TBT Asbestos Awareness.pdf
- Q. Please provide examples of the trade specific or academic qualifications held by your employees for the work categories selected: Fire Protection, Handyman, Painting & Decorating, Road Marking
- A. Terry Williams - Advanced Fire Stopping.pdf  
Roy Moran - Advanced Fire Stopping.pdf
- Q. Please provide a copy of your current training matrix or a list of employees.
- A. Training Matrix\_2023.pdf
- Q. Please provide examples of training/refresher training undertaken in the last 12 months.
- A. Asbestos Awareness Briefing register\_MOC\_19.10.22.pdf  
Asbestos Awareness Briefing register\_RM\_19.10.22.pdf  
Asbestos Awareness Briefing register\_MB\_19.10.22.pdf

### **Sub Section: Qualifications and training**

Asbestos Awareness Briefing register\_TW\_19.10.22.pdf  
COSHH Briefing register\_RM\_25.11.22.pdf  
COSHH Briefing register\_MB\_25.11.22.pdf  
COSHH Briefing register\_MOC\_25.11.22.pdf  
COSHH Briefing register\_TW\_25.11.22.pdf  
Manual Handling Briefing register\_MB\_26.09.22.pdf  
Manual Handling Briefing register\_TW\_26.09.22.pdf  
Manual Handling Briefing register\_RM\_26.09.22.pdf  
Manual Handling Briefing register\_MOC\_26.09.22.pdf  
Silica Briefing register\_RM\_05.01.23.pdf  
Silica Briefing register\_MOC\_05.01.23.pdf  
Silica Briefing register\_TW\_05.01.23.pdf  
Silica Briefing register\_MB\_05.01.23.pdf  
TBT Asbestos Awareness.pdf

- Q. In the box below please outline the approximated number of your construction based workforce whom hold a CSCS or CSCS partnership Card - If no cards are held please provide a brief explanation why it has been deemed not applicable to your business.
- A. There are no CSCS cards held by my workers. Our Clients have not asked us to provide CSCS cards. They have carried out their own PQQ and assessment of our work, they review and assess our RAMS prior to be permitted to start any work. They monitor us.

### **Sub Section: Industry specific health and safety requirements**

- Q. PASMA or equivalent certificates for erecting Tower Scaffolds
- A. PASMA - Roy Moran.pdf
- Q. IPAF or equivalent certificates for operating Mobile Elevated Work Platforms
- A. IPAF - Terry Williams.jpeg  
IPAF - Roy Moran.pdf
- Q. Precautions whilst undertaking hot works
- A. HOT WORKS.docx  
220912\_RA14\_Angle Grinder.docx  
220912\_MS\_Repair Concrete Floors\_Grand Central.docx  
220912\_RA\_Repair Concrete Floors\_Grand Central.docx
- Q. Precautions for the safe use of ladders / step ladders
- A. LADDERS AND STEPLADDERS.docx  
RA03\_Stepladders\_Rev8.docx
- Q. Precautions for the safe erection and use of tower scaffolds
- A. 220629\_RA13\_Mobile Scaffold Tower (2).docx
- Q. Precautions for the safe use of mobile elevated work platforms
- A. MEWPS.docx  
RA11\_Scissor lift\_Rev8.docx  
RA04\_Cherry Picker\_Rev8.docx  
220629\_MS\_Repaint Centre Car Park Entrance Gate D.docx

## Sub Section: Industry specific health and safety requirements

220629\_RA\_Repaint Centre Car Park Entrance Gate D.docx

- Q. Please provide a completed copy of a Construction Phase Health and Safety Plan for a project undertaken within the last 12 months.
- A. CPP non notifiable\_Rev9.pdf
- Q. Examples of RPE maintenance / issue records dated within the last 12 months.
- A. PPE - Masks & Gloves.pdf
- Q. Examples of completed fall arrest / restraint equipment issue / inspection records from within the last 12 months
- A. FALL ARREST EQUIPMENT.docx
- Q. Please provide examples of completed COSHH Assessments for the chemicals or hazardous substances used by
- A. Hydron Nu-Base Chlorinated Rubber\_SDS\_HPC 129\_04.09.18.pdf  
Concrete, Screed, Mortar\_SDS.11.15.pdf  
White Spirit\_Barrettine\_SDS\_17.12.20.pdf  
Watco Concrex Carbon Fibre - Resin Aggregate Blend\_COSHH\_17.08.22.docx  
Watco Concrex Carbon Fibre resin aggregate blend\_SDS\_15.05.20.pdf  
Concrete, Screed, Mortar\_COSHH\_27.01.23.docx  
Watco Concrex Carbon Fibre - Curing Agent\_COSHH\_17.08.22.docx  
Hydron Chlorinated Rubber Line Paint\_COSHH\_29.06.22.docx  
Watco Concrex Carbon Fibre curing agent\_SDS\_15.05.20.pdf  
White Spirit\_COSHH\_17.08.22.docx

## Section: Insurances

- Q. Do you hold Employers Liability Insurance?
- A. Yes
- Q. Employers Liability Insurance Expiry Date
- A. 05/05/2023
- Q. Employers Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Public Liability Insurance?
- A. Yes
- Q. Public Liability Insurance Expiry Date
- A. 05/05/2023
- Q. Public Liability Insurance Cover Amount
- A. £10000000
- Q. Do you hold Product Liability Insurance?
- A. Yes
- Q. Product Liability Insurance Expiry Date
- A. 05/05/2023

- Q. Product Liability Insurance Cover Amount  
A. £10000000
- Q. Do you work at Airports?  
A. No
- Q. Please upload your current insurance schedule / summary of cover  
A. (1383971857) Rnl Report May 2022.pdf  
(1383967207) Statement of Fact.pdf  
(1383967020) Schedule.pdf  
(1383966837) Policy Wordings.pdf  
(1383966595) Notice to PolicyHolder.pdf  
(1383966409) Important Info.pdf  
(1383965866) EL Certificate.pdf  
(1383962227) Invoice.pdf  
Plester Essential Client Guide.pdf  
Plester Group TOBA January 2022.pdf  
Schedule.pdf  
Important Info.pdf  
Notice to PolicyHolder.pdf  
Policy Wordings.pdf  
Statement of Fact.pdf  
TWIMC Letter.pdf

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